## **Mission**

To provide leadership, and encourage and stimulate excellence throughout the organization to ensure the efficient and effective delivery of public services to Seminole County residents in accordance with the overall policy of the Board of County Commissioners.

## **Business Strategy**

The County Manager facilitates the implementation and compliance of all Board of County Commissioners' policies, directives and laws; and maintains cooperative and professional relations with County Constitutional Officers, other local, State, and Federal governmental and community organizations to secure support for and promote understanding of Board policies and actions. The County Manager serves as Budget Officer and directs the preparation and administration of the County's annual budget; analyzes legislative and other issues and makes recommendations to the Board. The County Manager also prepares and submits financial, operating, statistical and performance data to the Board as needed or requested; and provides oversight of all County operations and staff under the Board of County Commissioners.

## **Objectives**

Ensure the provision of quality and timely services to Seminole County residents in accordance with the overall policy of the Board of County Commissioners.

Cultivate, throughout the organization, a continuous improvement mindset and a customer service attitude that strives to anticipate, meet and exceed customer expectations.

Facilitate communication across the organization.

Provide information to the public regarding County services.

Establish a partnership with the private sector in facilitating economic development and job creation in Seminole County.

Seminole County **ADMINISTRATIVE OFFICES Department: Division: COUNTY MANAGER** Section: **OPERATIONS** FY 2004/05 Change 2004/05 between 2003/04 Tentative 2004/05 Tentative 2002/03 Approved Approved & Actual Adopted Adopted Expenditures Budget Budget Budget Adopted Budget **EXPENDITURES:** 658,722 704,251 680,198 -24,053 **Personal Services** 626,541 **Operating Services** 122,220 104,478 105,526 106,006 480 Capital Outlay **Debt Service** Grants and Aid Reserves/Transfers 786,204 **Subtotal Operating** 748,761 763,200 809,777 -23,573 Capital Improvements **TOTAL EXPENDITURES** 748,761 763,200 809,777 786,204 -23,573 **FUNDING SOURCE(S)** 748,761 763,200 809,777 786,204 -23,573 General Fund 786,204 **TOTAL FUNDING SOURCE(S)** 748,761 763,200 809,777 -23,573 7 **Full Time Positions** Part-Time Positions New Programs and Highlights for Fiscal Year 2004/05 **Requested Changes** Capital Improvements 2004-05 2005-06 2006-07 2007-08 2008-09 **Total Project Cost Total Operating Impact**